**HOLY TRINITY C.E.(A) PRIMARY SCHOOL**



 Glebe Road, Cuckfield, West Sussex, RH17 5BQ

  Tel: 01444 454295

  Email: office@htprimary.co.uk

 Website: [www.holytrinity-cuckfield.w-sussex.sch.uk](http://www.holytrinity-cuckfield.w-sussex.sch.uk/)

 Headteacher: Mrs. Ann MacGregor

Dear Parents/Carers,

The Holy Trinity Extra-Curricular Clubs and Instrumental Music Lessons for the Spring Term 2024 will be available for you to sign up and register your child on **Monday 25th November 2024**. Please see the timetables on the school website and attached on the Parent Pay email for more information. If your child is interested in joining one of the clubs then please use the details provided to contact the club providers directly to register your child’s interest. Most club providers have a limited number of spaces and therefore the registration of the places are done on a first come first served basis. If when you contact the club provider, the club is full; your child will be put on a waiting list. **School will now no longer be funding the girls KS2 Football club run by Tiny Tekkers.**

The first date for the **Music Lessons and Extra Curricular Clubs** will start on **Monday 13th January 2025** and ends on **Friday 28th March 2025.**

Clubs will not run on the INSET day which is **Wednesday 15th January 2025**.

There may however be some exceptions to the dates with some club providers so please refer to the individual club providers for further information. **Please can we remind you, that if for some reason your child will not be attending the club that you let the External Provider know as well as the school office using the following details (****office@htprimary.co.uk****) or by calling on 01444 454295.**

Children attending a club which **does not** begin directly after school are the responsibility of their parents/carers. Pupils must be supervised by a parent or nominated responsible adult and engage in a quiet activity during this time or, preferably, go home and then return for the start of the club. Collection after clubs is via the main entrance gate and at the front office.

I would also like to take this opportunity to remind parents, carers and children that signing up for a club is a commitment. If your son/daughter wishes to attend an extra-curricular activity they must make every effort to attend each week. A lot of people voluntarily and willingly give up their time to run these sessions and it is most disheartening to see numbers dwindle as the term goes on. Cancellation of school run clubs will be notified by ParentPay and/or a phone call from the Office and the External Club Providers should contact you directly.

Yours sincerely

**Mrs Ann MacGregor**

**Headteacher**