



PARENT TEACHER ASSOCIATION

Holy Trinity C of E School Cuckfield

PTA Committee Meeting Minutes

Monday 21st January 2025 – 7:30pm

Holy Trinity School, Cuckfield / Online

No.	Agenda Item & Notes
1.	<p>Welcome, note attendance and apologies:</p> <p>In attendance (in person) Sophie Lightoller – Outgoing Chair Jen Brown – Outgoing Vice Chair Emma Hughes – Outgoing Treasurer Louise Henderson – Outgoing Co-Secretary Kat Finley – Outgoing Co-Secretary Ann MacGregor – Head Alice Brown Natalia Moore Madeleine Penny Victoria Asterley Megan Hadfield Jennifer Chard Susanne Wright Nicole Wearing Kirsty Langley Paulina Hechenleitner Ollie Hechenleitner</p>
2.	<p>Approve minutes from the last meeting – Chair</p> <p>Approved.</p>
3.	<p>Chair’s Report – Sophie Lightoller</p> <ul style="list-style-type: none">- Note of thanks to all attendees.- Welcomed the new committee and thanked the outgoing committee for everything they have done over the last 3 years.- Reiterated all points from the Chairs Report during the AGM prior to this meeting (see minutes).- Wished the new team the best of luck
4.	<p>Treasurer’s Report</p> <p>See summary from AGM</p>
5.	<p>Head Teacher’s Report</p> <ul style="list-style-type: none">- Thanked the PTA again for all their hard work over the last 3 years and wished the new team the best of luck. See Head Teachers Report from AGM minutes prior to this meeting for full report.
6.	<p>Funding Requests</p> <ul style="list-style-type: none">- Mrs MacGregor – Miss Marshall is undertaking Forest School Training and asked the PTA if they could cover the costs of training and accommodation – approximate cost of £1500. Majority voted to Fund.- Mrs MacGregor would like to request £4000 for KS1/2 to access updated Read, Write Inc books which are fundamental to their learning. Majority voted to Fund.



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7.	Future Events: <ul style="list-style-type: none">- The New Committee will send out a schedule of events in due course.- New Committee will be meeting the first Monday of every month in the Wheatsheaf Pub for all that would like to attend.
8.	AOB <ul style="list-style-type: none">- Ollie talked about the dormice on the school grounds and the importance of protecting them. He would like to do more talks in school to educate the children on the importance of them and how they are a protected species. Ollie to discuss with school outside of this meeting.
9.	Date of next AGM 21 st June 2025 – 7:30pm – The Wheatsheaf